

MISSIONARY HOUSING and TRANSPORTATION GUIDELINE AND POLICIES

Central Coast Baptist Association

HOUSING

Purpose

1. To offer residence accommodations to Southern Baptist missionary families serving with the International Mission Board who are on short-term stateside assignment.
2. To encourage and foster the fellowship of our Southern Baptist Churches within Central Coast Baptist Association (CCBA) with the resident missionary families.
3. To encourage the enhancement of the support of and belief in missions as an integral part of the activities of CCBA churches.

Application for Reservation of Housing

1. The use of the missionary house is restricted to families serving in missions with the International Mission Board (IMB) of the Southern Baptist Convention unless otherwise approved by the Executive Board of CCBA.
2. Residence in the mission house will be for minimum term of 6 months and a maximum term of 12 months while missionary family is on stateside assignment with the IMB. For terms shorter than six months a written proposal must be submitted with application to the CCBA to be presented to the Executive Board of CCBA.
3. Reservation requests for use of the missionary house will be made through the CCBA office and their property management personnel.
4. Reservations will not be accepted more than 24 months in advance.

CCBA Responsibilities

1. The missionary house will be furnished with: furniture, appliances, linens, and kitchen utensils..
2. The missionary residents and property management are to keep the CCBA apprised and informed of housing status and other pertinent information.

Resident Responsibilities

1. Residents are expected to care for and take reasonable precautions to protect the home and property during their stay, including normal house cleaning. Residents should also report to the property management personnel any needed repairs.
2. Missionary residents will pay \$500/month in rental and upkeep fees that will include all bills paid. CCBA's property manager will help facilitate this payment.
3. Residents will be responsible for all utilities, phone, trash handling and pick-up, outside TV connection and internet services, service fees, and renters insurance. Proof of renters must be provided within 7 days of move-in. Renters insurance will ensure that the tenant's personal property is covered in the event of theft or other loss.
4. Furniture or other items may not be removed from the home or premises for storage or other purposes without prior written approval from the property management personnel of the CCBA.
5. Standard, regular lawn care (equipment provided).
6. Pets are not permitted on the premises.
7. Change of or additions to landscaping must be pre-approved by the property management personnel of CCBA.
8. When vacating premises, the condition of the house and premises must be in the same or better condition as when residents moved in, except for normal wear and tear.
9. A \$500 security deposit is required within 30 days of prior to move-in. Any damage or unusual wear will be deducted from this account. Tenant will maintain a balance of \$500 throughout their stay. Any deposit not used will be returned to the missionary within 30 days of vacating the home. The return of the deposit is subject to adherence of the above requirements (Responsibilities 1-8).
10. The resident missionary family agrees to interact with the churches of CCBA during your stay in the missionary house.
11. Missionaries agree to attend CCBA staff meetings and events when requested and able to do so.

TRANSPORTATION

1. A reliable Honda Odyssey van is available for use (within California) while you are stateside. Auto trips outside of California will require a vehicle rental firm.
2. A refundable vehicle deposit of \$500 is required 30 days before occupancy. This will cover any deductibles in the event of an accident.
3. A \$100 monthly use fee will be billed monthly. The first \$100 is required within 7 days of arrival. This fee covers registration fees, taxes, and major repairs.
4. The missionary must provide a valid driver's license within 7 days of arrival.
5. The missionary is responsible for regular oil changes and routine maintenance.
6. Please remember you are leaving the van for the next missionary family to use. Do your best to keep the van well-serviced and ready to use.